

FRA – 012 Applications for Life certificate of Sri Lankan pensioners

Sri Lankan nationals residing in France and other concurrently accredited countries which include Spain, Portugal, Monaco and Andorra.

Where to apply: forward your application to the following office.

Respective Country		Office and Contact details
France Spain Portugal Monaco Andorra	Visiting Address Mailing Address General Contacts Email : Website: Consular hours:	Embassy of Sri Lanka in France 16 Rue Spontini, 75016 Paris Tel: 0033 155 73 31 31 Fax: 0033 155 73 18 79 <u>Consular@srilankaembassy.fr</u> <u>http://www.srilankaembassy.fr</u> Monday to Friday (Except public Holidays) Receiving applications: 9.00 a.m. to 1.00 p.m. Issuance of documents: 3.00 p.m. to 5.00 p.m.

Sri Lankan Pensioners living in France or accredited countries should present themselves personally at the Embassy or at Sri Lankan Honorary Consulates in Portugal or Spain in order to obtain life certificate or attestation for pension receipt.

Attestation or certification of signature of applicant on pension documents/ life certificates or countersigning their signature on the official forms may be exempted from payments at the discretion of the head of mission.

Required documents:

1. Dully completed Pension Receipt/Life certificate form
2. Valid Sri Lankan Passport
3. Sri Lankan National Identity Card if available
4. Documents to prove the eligibility to live in France.
5. Pensioner's Identity Card issued by the Director, Department of Pensions in Colombo

**Life / Residence Certificate - 2026**

This Certificate expires on 01/12/2026

• Instructions to Pensioner :

1. Please fill the entire form,
Place signature in both pages (page 1 and 2) and get certification from relevant attesting officers.
(Life Certificates without the signature of pensioner, attesting officer's signature and official seal will be rejected by the Department of Pensions)
2. Certified copy of valid passport and Sri Lankan NIC (if available) must be attached and submit with this Life /Residence Certificate.
3. Failure to submit Life/Residence Certificate on or before 31st March 2026 using this format will be subject to temporary suspend pension payment.

01. Pension Information

i. Pension Number

Pension Type	Pension Number							
Civil								
Widow								
Forces								
Other								

(Write all pension numbers accordingly)

ii. Bank (please tick ✓)

HNB		People's		BOC		PAN ASIA		NSB	
DFCC		Sampath							

Account No.

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02. Personal Informationi. Name in Full
(In Block Letters)

ii. Date of Birth

D	D		M	M		Y	Y	Y	Y
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03. Identification Information

i. Sri Lankan NIC Number

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(All Sri Lankans and Dual Citizenship holders must provide the following information)

ii. Passport

Passport No.	Sri Lankan Passport						Foreign Passport					
Date of Issue												
Date of Expiry												
Issued country	Sri Lanka											

iii. PR / Citizenship Card No.

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Signature of the Pensioner :-

04. Contact Information

i. Foreign Residential Address

Address Line 1			
Address Line 2			
City			
State/Province			
Zip/Postal Code		Country	

ii. Email Address (Must)

iii. Telephone Number : Foreign

Local
(If any)

iv. WhatsApp Number

05. Contact Details of any relation in Sri Lanka

Name	
Relationship	
Postal Address	
E-mail	
Contact No	

Declaration - I do hereby declare that above information are true and correct to the best of my knowledge and I have enclosed herewith my valid passport and NIC copies.

Signature of the Pensioner :-

Date :-

(Office use only)

Certification

(Attesting officer : Authorized Officer of the Department of Pensions / Competent Authority of the Sri Lanka Mission aboard.)

Here by certify that above pensioner placed his / her signature in my presence.

Comments of the attesting officer :
(If any)

Note : Please be kind enough to mention the reason for unavailability of the pensioner, if the certification is made with absence of him / her.

Signature and the official stamp of the attesting officer :

Date :